



TERMS AND CONDITIONS

Registration

There is a registration fee of \$25.00 for new students and \$15.00 for continuing students. Fee will be accessed on first invoice.

Payment Policies

Payments are due on the 1st or the 15th of each month.

Payments can be made by cash, check, credit/debit card or online at melodicnotation.com

- A \$35.00 fee will incur if payment is declined by your bank or credit card institution.
- A late fee of \$10.00 will be accessed if payment is not received within (3) days of due date. After ten (10) days your name will be removed from the schedule for non-payment.

Cancellations / Makeup / Rollovers

Parent/Student will be charged in FULL for cancellation notifications under 24 hours.

- You may reschedule lessons for any reason provided 24-hour notice is given.
- In the event of a teacher cancellation, every attempt will be made to contact you by email or text (in this order). The lesson will be rescheduled at your convenience, or you can request a refund.
- Only (1) one lesson per month can be rolled over. Please make every effort to schedule a makeup lesson.

A two week written notice is required in order to change payment due date or cancel lessons.

Lesson Policies

- Please bring books, folders, and music with you to each lesson.
- Late students will have short lessons. Please arrive on time.

Referrals

Earn one (1) free lesson when you refer a new student who enrolls and completes one month of lessons.

Practicing

Practicing is crucial to the success of all musicians. We recommend 30-60 minutes of practice per day. Students are expected to keep a practice log. This way parents and the instructor can be a part of the student's progress and accomplishments.

Recitals

There will be several recitals/performance opportunities each year pending student availability. Our goal is to spread the gift of music by reaching out to the community and senior facilities in the area.

I hereby agree to follow the Terms and Conditions outlined on this form:

PAYMENT DATE (Please Check One): First of the Month ____ Fifteenth of the Month ____

PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____

STUDENT SIGNATURE (Over 18): _____ **DATE:** _____